

Caregiver/Home Services Aide

JOB SUMMARY:

An individual who is competent to perform assigned functions of non-medical care to the client in their residence or community.

RESPONSIBILITIES:

- Understands and adheres to established FirstLight Home Care policies and procedures.
- Performs companion or personal care as assigned.
- Completes appropriate visit records in a timely manner as per FirstLight Home Care policy.
- Reports changes in the client's condition and needs to the appropriate supervisor.
- Performs household services essential to home care in the home as assigned.
- Assists with ambulation and encouragement of active exercise as assigned.
- Performs simple procedures as trained, e.g., transferring client, encouraging hydration
- Assists with medication reminders as assigned.
- Attends in-service and continuing education programs as scheduled and necessary.
- Attends client care conferences as scheduled.

WORKING ENVIRONMENT:

Works indoors in FirstLight Home Care office and client homes and travels to/from client homes.

BASIC QUALIFICATIONS:

- High school diploma or GED
- Ability to carry out directions, verbally communicate with client and staff, read and write.
- Maturity and ability to deal effectively with the demands of the job.
- Proof of state issued driver's license and valid auto insurance
- Physical requirements as stated below
- Possess proven undeniable integrity
- Be able to pass a drug test
- Clean background check
- Desire to care for our community

PREFERRED QUALIFICATIONS:

- 6 months experience in companion or personal care
- Certified Nursing Assistant is a plus, but not required

JOB RELATIONSHIPS:

Supervised by: Care Coordinator

RISK EXPOSURE:

High risk

PHYSICAL REQUIREMENTS:

Ability to perform the following tasks if necessary:

- Participate in varying physical activity.
- Ability to work for extended period of time while standing and being involved in physical activity.
- Lifting (up to 50 lbs).
- Ability to do extensive bending, lifting and standing on a regular basis.

I have read the above job description and fully understand the conditions set forth therein, and if employed as a Caregiver/Home Services Aide, I will perform these duties to the best of my knowledge and ability.

Date

Signature